

## **FORWARD PLAN OF KEY DECISIONS**

*Proposed to be made in the period January 2011 to April 2011*

The following is a list of Key Decisions, as far as is known at this stage, which the Authority proposes to take in the period from January 2011 to April 2011.

**KEY DECISIONS** are those which are likely to result in one or more of the following:

- Any expenditure or savings which are significant, regarding the Council's budget for the service function to which the decision relates in excess of £100,000;
- Anything affecting communities living or working in an area comprising of two or more wards in the borough;
- Anything significantly affecting communities within one ward (where practicable);
- Anything affecting the budget and policy framework set by the Council.

The Forward Plan will be updated and published on the Council's website on a monthly basis. (New entries are highlighted in yellow).

**NB:** Key Decisions will generally be taken by the Executive at the Cabinet. The items on this Forward Plan are listed according to the date of the relevant decision-making meeting.

*If you have any queries on this Forward Plan, please contact  
Katia Richardson on 020 8753 2368 or by e-mail to [katia.richardson@lbhf.gov.uk](mailto:katia.richardson@lbhf.gov.uk)*

## **Consultation**

Each report carries a brief summary explaining its purpose, shows when the decision is expected to be made, background documents used to prepare the report, and the member of the executive responsible. Every effort has been made to identify target groups for consultation in each case. Any person/organisation not listed who would like to be consulted, or who would like more information on the proposed decision, is encouraged to get in touch with the relevant Councillor and contact details are provided at the end of this document.

## **Reports**

Reports will be available on the Council's website ([www.lbhf.org.uk](http://www.lbhf.org.uk)) a minimum of 5 working days before the relevant meeting.

## **Decisions**

All decisions taken by Cabinet may be implemented 5 working days after the relevant Cabinet meeting, unless called in by Councillors.

## **Making your Views Heard**

You can comment on any of the items in this Forward Plan by contacting the officer shown in column 6. You can also submit a deputation to the Cabinet. Full details of how to do this (and the date by which a deputation must be submitted) are on the front sheet of each Cabinet agenda.

### **LONDON BOROUGH OF HAMMERSMITH & FULHAM: CABINET 2009/10**

<b>Leader:</b>	<b>Councillor Stephen Greenhalgh</b>
<b>Deputy Leader (+Environment and Asset Management):</b>	<b>Councillor Nicholas Botterill</b>
<b>Cabinet Member for Children's Services:</b>	<b>Councillor Helen Binmore</b>
<b>Cabinet Member for Community Care:</b>	<b>Councillor Joe Carlebach</b>
<b>Cabinet Member for Community Engagement:</b>	<b>Councillor Harry Phibbs</b>
<b>Cabinet Member for Housing:</b>	<b>Councillor Lucy Ivimy</b>
<b>Cabinet Member for Residents Services:</b>	<b>Councillor Greg Smith</b>
<b>Cabinet Member for Strategy:</b>	<b>Councillor Mark Loveday</b>

## LIST OF KEY DECISIONS PROPOSED JANUARY 2011 TO APRIL 2011

*Where the title bears the suffix (Exempt), the report for this proposed decision is likely to be exempt and full details cannot be published.*

**New entries are highlighted in yellow.**

\* All these decisions may be called in by Councillors; If a decision is called in, it will not be capable of implementation until a final decision is made.

Decision to be Made by: (ie Council or Cabinet)	Date of Decision-Making Meeting and Reason	Proposed Key Decision	Lead Executive Councillor(s) and Wards Affected
--	--	-----------------------	---

### January

Cabinet  Full Council	10 Jan 2011	<b>Council Tax Base &amp; Collection Rate 2011/12</b>  This report contains an estimate of the Council Tax collection rate and calculates the Council Tax base for 2011/12.	Leader of the Council
	26 Jan 2011		
	Reason: Budg/pol framework	The Council Tax base will be used in the calculation of the Band D Council Tax undertaken in the Revenue Budget Report for 2011/12.	Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Family Support Programme</b>  Proposals for future provision of support to vulnerable families in Hammersmith and Fulham.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Integrated Care Programme</b>  To seek delegated authority for the Director of Community Services to agree arrangements for integrating care services with Central London Community Healthcare Trust. Also to commence discussions with Royal Borough of Kensington & Chelsea and Westminster City Council about undertaking this jointly.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Library Strategy 2009-14 - Update and Review</b>  Update for Members on progress against actions in Library Strategy 2009-14 and proposals for next steps to continue modernisation of library service.	Cabinet Member for Residents Services
	Reason: Affects more than 1 ward		
	Reason: Affects more than 1 ward		Ward(s): All Wards;

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
Cabinet	10 Jan 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 7 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Offsite Records Storage Service Re-tender</b>  Recommending a supplier for the Offsite Records Storage Service, 2011-2016.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>H&amp;F Buildings Report</b>  This report outlines recommendations for the future of a number of H&F owned or leased buildings, recently the subject of a consultation exercise.	Cabinet Member for Community Care
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Option Appraisal on the Future of 120, Dalling Road Children's Home</b>  This report outlines the options for the future of Dalling Rd Children's Home in the context of the Children's Services MTFs and placements strategy for looked after children.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>The Future of the Housing Management Service</b>  The management agreement with H&F Homes, the Council's Arms Length Management Organisation (ALMO), ends on the 31 March 2011. This report proposes the return of the housing service to the Council and the creation of a single Housing and Regeneration Department within the Council, thereby giving rise to the direct management of services in the future. This follows the outcome of the consultation with tenants and leaseholders on the Council's proposal to directly manage the housing service.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards;

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
Cabinet	10 Jan 2011	<b>Progress on Sharing of Children's Services with Westminster City Council and Royal Borough of Kensington &amp; Chelsea</b>  The report outlines progress on proposals to merge Children's Services across Westminster City Council (WCC), Royal Borough of Kensington & Chelsea (RBKC) and London Borough of Hammersmith & Fulham (LBHF), to be implemented in phases from 2011 to 2012.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Measured Term Contract &amp; Framework Agreement for Non-Housing Properties 2011-2015</b>  Works to include refurbishment, conversion or repair works (£20,000 - £750,000.	Deputy Leader (+Environment and Asset Management)
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	10 Jan 2011	<b>Possible Changes to Taxicard Scheme: Public Consultation</b>  Taxicard is a pan-London transport scheme for disabled residents jointly funded by London Boroughs and Transport for London, co-ordinated by London Councils. Due to a projected pan-London overspend for the scheme, London Councils have recommended changes to the Taxicard scheme. The Taxicard projected overspend for LBHF this financial year could be up to £90K, with further overspend in following years, unless remedial actions are put in place. To reduce this overspend LBHF have the option to implement changes to the scheme proposed by London Councils. Public consultation will occur to consider various changes to the LBHF scheme including eligibility criteria and proposals from London Councils.	Cabinet Member for Children's Services, Cabinet Member for Community Care
	Reason: Affects more than 1 ward		Ward(s): All Wards;

## February

Cabinet	7 Feb 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 8 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
Cabinet	7 Feb 2011	<p><b>Merger of day services for older and disabled people and close 147 Stevenage Road, which is the building that the Sunbury Independent Living Service currently occupies</b></p> <p>A consultation on the above proposal ran for 12 weeks from 23rd August - 29th October 2010. Officers are seeking a Cabinet decision on the recommendation to merge the day services for older and disabled people and provide them from two building rather than three, thus closing 147 Stevenage Road, which is the building currently occupied by Sunbury Independent Living Service (ILS).</p>	Cabinet Member for Community Care
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	7 Feb 2011	<p><b>Corporate Planned Maintenance Programme 2011/2012</b></p> <p>2011/2012 Corporate Planned Maintenance programme undertakes regular servicing and maintenance of plant and equipment as well as refurbishment and improvement works to all of the council's property assets excluding schools and housing properties which have their own separate programmes.</p>	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	<p><b>Treasury Management Strategy Report</b></p> <p>This report provides information on the Council's Treasury Management Strategy for 2011/12 including interest rate projections, borrowing and investment activity report.</p> <p>The report seeks approval for borrowing limits and authorisation for the Director of Finance and Corporate Services to arrange the Council's cashflow, borrowing and investments in the year 2011/12.</p>	Leader of the Council
	Full Council		23 Feb 2011
Cabinet	7 Feb 2011	<p><b>Capital Programme 2011/12 to 2015/16</b></p> <p>This report sets out an updated resources forecast and a capital programme for 2011/12 to 2015/16.</p>	Leader of the Council
	Full Council		23 Feb 2011
Cabinet	7 Feb 2011	<p><b>Revenue Budget and Council Tax levels 2011/12</b></p> <p>This report sets out the proposed 2011/12</p>	Leader of the Council
	Full Council		23 Feb 2011

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
	Reason: Budg/pol framework	revenue budget and associated Council Tax charge.	Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>Local Housing Company</b>  Consideration to establish organisational structures for a Local Housing Company.	Cabinet Member for Housing
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>Housing Revenue Account Budget Strategy 2011-12</b>  This report sets out the budget strategy for the Housing Revenue Account (HRA) to 2013/14, with detailed revenue estimates and the proposed rental and service charge increases for 2011/12.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>Request for delegated authority for the Independent Mental Capacity Advocacy Service</b>  Seeking delegated authority for the lead cabinet member to sign off on the award of contract for March 11.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>Economic Development Update</b>  This report updates Members on work to maximise jobs and employment opportunities for residents and to support business growth and retention.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>School Organisation Plan</b>  10 year capital strategy to provide accommodation for projected pupil demand for school places.	Cabinet Member for Children's Services
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	7 Feb 2011	<b>Earls Court &amp; West Kensington Opportunity Area Joint Borough Supplementary Planning Brief</b>  Joint draft planning brief produced by LBHF,	Deputy Leader (+Environment and Asset Management), Leader of the Council

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
	Reason: Affects more than 1 ward	RBKC and GLA to guide redevelopment of the Earls Court and West Kensington Opportunity Area. The report seeks agreement to go out to consultation on the draft document.	Ward(s): Fulham Broadway; North End;
Cabinet	7 Feb 2011	<b>The Future of Children's Centres</b>  Agreement is sought for the refocus of the Children's Centre Programme and for Lead Member delegation on decisions re staffing issues with external providers.	Cabinet Member for Children's Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

### March

Cabinet	21 Mar 2011	<b>Council's Corporate Plan 2012/14 &amp; Executive Summary</b>  The corporate plan and its executive summary encapsulates the Council's key priorities for improvement over the next 3 years. It is linked to the Local Area Agreement (LAA) and the national indicators. The plan has been developed from departmental plans following consultation with the Leader. Other Cabinet Members have been consulted by Directors concerning the departmental plans relevant to their portfolios. The plan will enable the Council to monitor progress against key priorities.  The Corporate plan and executive summary are available under separate cover.	Leader of the Council
	Reason: Affects more than 1 ward		Ward(s): All Wards;
Cabinet	21 Mar 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 9 Amendments</b>  Report seeks approval to changes to the Capital Programme and Revenue Budget.	Leader of the Council
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	21 Mar 2011	<b>Tender award report for Phase 1C to the Key Decision on 13 July 2009 - the Centralisation and Improvements to CCTV on H&amp;F Homes Estates</b>  Report seeks approval for tender(s) award to new CCTV installation systems on White City/Batman Close, Becklow Gardens and Bayonne/Lampeter Square estates.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Askew; Fulham Reach; Wormholt and White City;



<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
Cabinet	21 Mar 2011	<b>Disposal of 2 Byam Street, SW6</b>  This property has been used to provide a supported housing service, which has been decommissioned. The property is surplus to the Council's requirements.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): Sands End;
Cabinet	21 Mar 2011	<b>Shepherds Bush Common Improvement Project</b>  Approval to appoint works contractors to undertake restoration works on Shepherds Bush Common.	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): Shepherds Bush Green;
Cabinet	21 Mar 2011	<b>Closure of Tamworth supported housing</b>  Closure of Tamworth supported housing, which is a 14 unit high/medium supported housing project for people with mental health issues.	Cabinet Member for Community Care
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	21 Mar 2011	<b>Disposal of Air Rights at Planetree Court</b>  This report recommends the disposal of air rights above the vehicular entrance of Council owned accommodation at Planetree Court to the adjacent Jacques Prevert school to facilitate classroom and playground expansion for the school.	Cabinet Member for Housing
	Reason: Expenditure more than £100,000		Ward(s): Avonmore and Brook Green;
Cabinet	21 Mar 2011	<b>2011/12 Transport for London integrated transport investment</b>  This report summarises the Transport for London funded schemes proposed for 2010/11 for approximately £2 million investment in integrated transport in the borough.	Deputy Leader (+Environment and Asset Management)
	Reason: Expenditure more than £100,000		Ward(s): All Wards;
Cabinet	21 Mar 2011	<b>Provision of body collection and transportation services for the West London Coroner</b>  Approval of contracts for the provision of body collection and transportation services on behalf of the West London Coroner. This report presents the recommendations from the recent procurement exercise. The contracts are for services to HM Coroner, whose jurisdiction covers six West London Boroughs, where H&F is by designation of the MoJ, the responsible	Cabinet Member for Residents Services
	Reason: Expenditure more than £100,000		Ward(s): All Wards;

<b>Decision to be Made by:</b> (ie Council or Cabinet)	<b>Date of Decision-Making Meeting and Reason</b>	<b>Proposed Key Decision</b>	<b>Lead Executive Councillor(s) and Wards Affected</b>
		Authority.	

### April

Cabinet	18 Apr 2011	<b>The General Fund Capital Programme, Housing Revenue Capital Programme and Revenue Budget 2010/11 - Month 10 Amendments</b>	Leader of the Council
	Reason: Expenditure more than £100,000	Report seeks approval to changes to the Capital Programme and Revenue Budget.	Ward(s): All Wards;
Cabinet	18 Apr 2011	<b>Request for remaining funds to complete SmartWorking Stage C rollout</b>	Leader of the Council
	Reason: Expenditure more than £100,000	Request for remaining funds from the overall sum requested at Cabinet on 1st July 2010 to complete the Stage C corporate rollout of SmartWorking.	Ward(s): All Wards;
Cabinet	18 Apr 2011	<b>A transport plan for Hammersmith &amp; Fulham 2011 - 2031</b>	Deputy Leader (+Environment and Asset Management)
	Reason: Budg/pol framework	The Local Transport Plan for Hammersmith & Fulham is a statutory document required by all London Boroughs to show how they intend to implement the Mayor's Transport Strategy.	Ward(s): All Wards;